

IEEE PELS

Meetings committee minutes - IAS'97
Oct. 5, 1997 - NEW ORLEANS, LA (USA)

8:26 AM: Call to order: Kevin Fellhoelter

1. Welcome

After a brief welcome, followed by attendee introductions, the meeting commenced. Mary Ward-Callan, IEEE Technical Activities was present to give advice regarding IEEE Society matters later in the meeting.

2. Review and Adoption of Agenda, Including Action Items

General Discussion: None.

3. Approval of Minutes from June 22, 1997 Meeting

Minutes of the previous meeting held on June 22, 1997, at the PESC meeting in St. Louis, MO were approved unanimously after no discussion or modifications. Motion to approve the minutes was made by Arthur Kelley.

4. PESC Status Reports

- a) 1997 PESC - Philip Krein
ST. LOUIS (USA) - June 23-27, 1997
Attendance was over 400.
Financials hoped to be completed by end of year.
David Torrey provided updated financials. No surplus was expected since proceedings were \$14k over budget (CD's added after budget approval). Also some lunch (catering) were unaccounted for. Thus, the initial \$24k surplus is expected to dwindle to about \$1k. An interim financial report is expected in about 2 weeks.

Questions about the CD's were raised by Tom Jahns. Phil replied that the opportunity for CD's came after the budget was set. A general discussion of the advantages and disadvantages of CD's ensued. Advantages include dramatic reduction in the volume and weight of proceedings while disadvantages were that there was no hard copy to follow while papers were being given, and that not all attendees had access to CD-ROM. David Torrey stated that APEC'98 fees were raised by ~ \$10.00 to cover the CD costs. Electronic submission of abstracts/papers for residents outside of the U.S. was also raised. Arthur Kelley stated that those not received electronically were scanned in. Issues related to offering excess CD's for sale after a conference were raised by numerous people. David Torrey suggested a for sale list be put on a home page. Philip Krein summarized that the steering committee would help for PESC, professional management was a big help, and that the bus service was good. Before retiring from the discussion, the issue of unpaid page charges was also raised. David Torrey stated that at APEC'98, one paper was yanked from the proceedings because of no payment from the author. Jerry Hudgins suggested that the PESC steering committee look into these issues.

c) 1998 PESC - Hirofumi Akagi on behalf of T. Ninomiya

FUKUOKA City, JAPAN. May 17-22, 1998. The conference will be held at the Sea Hawk Hotel and Resort, which is about U.S. \$100.00/night. To date, 520 digests have been received, and six parallel sessions are planned. The program committee will meet Sat. Dec. 13, 1997 in San Francisco (information included below).

PESC98 program committee meeting

Date: December 13 (Saturday), 1997

Hotel: Parc Fifty Five Hotel

55 Cyril Magnin Street (Market at Fifth streets)

San Francisco, CA 94102 USA

Phone: 1-415-392-8000

Reservation: 1-800-650-7272

Fax: 1-415-421-5993

Room rate: \$145.00 plus 14% tax (special rate before November 11). Rooms are available December 11, 12 and 13 and reservations should be made by November 11, When making reservations identify yourself with the Power Electronics Specialist Conference.

Meeting Schedule, Saturday, December 13

Time: 7:30am - 8:00am Continental Breakfast

8:00am - 12:00pm Meeting

12:00pm - 1:00pm Lunch

1:00pm - 5:00pm Meeting

6:00pm - Dinner

Please advise Bob Myers, PELS Administrator, if you will attend by e-mail (bob.myers@ieee.org), fax (310-287-1851) or phone (310-287-1463).

Further questions about the PESC98 Program Committee meeting, please contact Prof. Atsuo Kawamura, PESC98 Program Chair, at (e-mail) kawamura@kawalab.dnj.ynu.ac.jp.

The Meetings and Adcom meetings will be held May 17, 1998. Tom Wilson, Sr. asked if the date had been set for the awards banquet, and Wednesday evening was given as an answer. Jerry Hudgins had asked if CD-ROM of proceedings would be available as well, but early indications are that the CD-ROM may be too expensive to do in Japan.

d) 1999 PESC - Jerry Hudgins

Paper deadline will be April 1, 1999. Jerry Hudgins indicated that the program committee was considering CD-ROM only, with selected papers being distributed in hard copy form. This policy is currently being debated within the the PESC steering committee. Tom Wilson, Sr. remarked that hard copies were still preferred in many locations throughout the world. It was suggested that an advanced registration date be set for attendees wishing to have a hard copy, but Tom Jahns replied that this issue needs to be addressed by the steering committee to establish consistent policy. A conference schedule is attached to the meeting minutes.

e) 2000 PESC - G. Hurley

No news reported.

f) 2001 PESC - W. Dunford

Additional sponsorship is being sought from local chapters. Tom Habetler and Tom Jahns both stated that it was very important to get involvement from local chapters.

g) 2002 PESC - D. Patterson

h) 2003 PESC - K. Fellhoelter

Kevin Fellhoelter reported that no proposals had been received yet, which was disappointing, but there was still plenty of time to get the conference organized. Tom Jahns stated that Mexico had failed in past attempts, but that they were more experienced now and that they should be contacted.

5. PESC Steering Committee - Tom Habetler

Tom Habetler gave an outline of the duties of the proposed PESC steering committee with the following highlights. One, planning and budgeting information would be given to this committee before the meetings committee. The committee would handle site recruitment/screening/recommendations. The committee would act to set standard operating policy of PESC relating to proceedings distribution, etc. Tom Jahns stated that APEC steering committee was a model of this. Phil Krein made a motion to establish PESC steering committee with members chosen by meeting committee chair with the stipulation that the chair of PESC steering committee must also be a member of the meeting committee. The motion passed unanimously.

Kevin Fellhoelter then appointed Tom Habetler to be chair of the PESC steering committee and charged the committee with setting policies and procedures as well as a mission statement. Kevin Fellhoelter, meetings committee chairman, is also an ex-officio member by default.

6. INTELEC Status Reports

1998 INTELEC - L. Scerbo, T. Taylor

San Francisco, CA (USA). Kevin Fellhoelter stated that projections of approximately \$31k in surplus is still expected, consistent with that reported at the last meeting. No other INTELEC reports were given.

7. APEC Status Reports

a) 1997 APEC - Tom Wilson, Jr.

David Torrey stated that \$60k surplus is still projected and that Mark Nelms hoped to have the books done by the end of the year.

b) 1998 APEC - D. Torrey

Anaheim, CA (USA)

David Torrey gave the following report. The program committee met Sept. 14, 1997 in Anaheim, CA. Nov. 14, 1997 is the manuscript deadline. Acceptance and rejection letters have already been sent out. There will be 179 papers, 25 sessions. By first author, 40% of the papers were industrial. The review pool for these papers was 75% industry, and 65% of U.S. submissions were from industry. There will also be 15

seminars and 112 booths. David also reported that motor drives were the largest technical area, as opposed to DC-DC converters. There is a need to get word out to the exhibitors to change focus. Web site for the conference is www.apec-conf.org where hotel information can be found. David also stated that the steering committee was still looking for ways to add value, but that there were no attempts to reign in the surplus at this time.

c) 1999 APEC - D. Tan

No report given.

d) 2000 APEC - R. White
New Orleans, LA (USA)

No report given.

e) 2001 APEC Tom Wilson, Jr.

Tom was not present, but it was reported that the program committee is still looking for a location in western United States.

8. Workshop Status Reports

a) Automotive in Power Electronics - R. Frank
No report filed.

b) Computers in Power Electronics - Steven B. Leeb
Bob Meyers had a hard copy of the brochure which will be distributed with the minutes. Tutorials have been selected for the workshop.

9. Conference Cooperation Requests - K. Fellhoelter

Daan Van Wyk presented two requests. First was the Future of Power Electronics Processing and Conversion. The third workshop will be held July 11-14, 1998 in South Africa. This workshop is asking to be jointly sponsored by PELS and IAS, with no financial involvement. A motion was made to accept this request for PELS sponsorship, and it passed unanimously. The second request involved a workshop on power packaging to be held June 5-7, 1998 in Chicago at the Ramada Congress Hotel. Projected revenues were \$48k with \$42k in projected expenses (based upon 225 attendees and 100 short course participants) resulting in a projected surplus of \$6k. It is to be sponsored by PELS/IAS/CPMT, with each of the three IEEE societies providing \$3k in seed money. Phil Krien stated that the numbers made him nervous at this late date, although it was mentioned that 40 people did show up for the program committee meeting. Tom Jahns concurred that the schedule was tight. After some limited discussion, Daan Van Wyk made a motion for support, and after a second from Tom Jahns, the motion passed.

Kevin Fellhoelter brought up the subject that technical co-operation with a conference in Romania had been requested via email. The request asked for IEEE PELS to buy some of their proceedings. Mary Ward-Callan gave the following advice based upon her experience in IEEE. One, the number of products is limited to book brokers. If, as a society, PELS accepts requests like this, then the expenses incurred will be the society's responsibility. With out financial sponsorship of the conference, it is not wise to accept this request. At the present time, this conference only receives technical (non-financial) sponsorship from IEEE PELS. Tom Jahns interjected that the Electron Device Society

does similar things and that they are more aggressive in these matters, perhaps as a result of the fact that they have a full-time executive council. A consensus was reached not to accept this request without financial sponsorship. Mary Ward-Callan stated that she would email to check who is financially sponsoring this conference.

10. Other Business

Jerry Hudgins stated that they were closing out several old conferences financially. APEC 1992, PESc 1993 were officially closed. PEDES 1996 is now the oldest conference still open. Tom Habetler attended the conference in France and reported that they did a very nice job of advertising PELS, even though they only had technical co-sponsorship. Jerry Hudgins stated that the meetings committee should look closely at becoming involved in the electric machines and drives conference which is currently sponsored by IAS and PES. After brief discussion, a motion to adjourn was made by Bill Dunlord, and Jerry Hudgins seconded the motion.

11. Arrangements for Next Meeting and Adjournment

Next meeting in Anaheim, CA at APEC'98 meeting. February 15, 1998 (Sunday) at 8 am. Meeting adjourned at 10:40 am.

J.B. Casady

ATTACHMENTS:

- (1) ATTENDANCE LIST
- (2) WORKSHOP ON COMPUTERS IN POWER ELECTRONICS - CALL FOR PAPERS
- (3) EMAIL MESSAGE FROM M. CERNAT REQUESTING IEEE PELS TO PURCHASE COPIES OF PROCEEDINGS
- (4) APEC'98 INFORMATION
- (5) PESc'97 FINANCIAL INFORMATION (2 PARTS)
- (6) PESc'99 CALENDAR